

High Knob Owners Association, Inc.

Board of Directors Meeting Minutes

February 4, 2026

Name	Present
Watts Hill, President	Y
Carol Phillips, Vice President	Y
Dan Smith, Secretary	Y
Greg Caswell, Director	Y
Jerry Pomeroy, Field Service Manager	Y
Haley Mills, Administrative Coordinator	N
Quorum Present	Y

Meeting Purpose

To discuss the position of Field Services Manager

Meeting called to order: 10:13 AM

In deciding what the position looks like it is agreed that the management position will be over both the Owners Association and the Water Utility.

We need to include the water company maintenance, above and beyond the daily water quality maintenance.

The board needs to discuss the job requirements with Quintin to determine his level of comfort and what level of management support he requires.

Do we need an additional field service person? Jerry doesn't believe so, but there is concern over Shane and the inexperience of the others.

Hiring a management company could work. There is concern about the perception from the staff and home owners.

Reviewed current job description and segregated field service from management responsibilities.

We need a committee for Architectural review.

Meeting Adjourned: