

High Knob Owners Association

Board of Directors

Meeting Minutes 7/09/2018

Name	Present
Michael Richards/Liz Achey, President	XX
Judith Sikora, Vice President	X
Greg Sadler, Secretary	X
Keith Arnett, Treasurer	X
Open Director position	
Jerry Pomeroy, Field Services Manager	
Linda Farrell, Business Manager	X

1. Meeting called to order at 7:58 pm by Board President Mike Richards.
2. Residents' Comments and Questions:
 - a. Congratulations are in order for our Staff Members Chris & Lee for the new addition to their family!
 - b. A resident commented about the costs of maintaining the gate and repairs. Specific comments were made that have we been able to recoup the costs of all the repairs from the perpetrators that have damaged the gate?
3. Approval of the minutes from previous Board Meeting.
Keith motioned to accept previous board meeting minutes and Liz 2nd it. All in favor and said May 2018 Board Meeting minutes were approved.
4. Financial Report by Treasurer
Keith Arnett presented the Financial Report and Judy Sikora requested clarification of the \$400 expense under "other" category.
5. Staff Reports
Linda Farrell presented her report. There were no questions.
Jerry Pomeroy presented his report in writing due to being absent from the meeting while he was on vacation. There were no questions of the presented reports however the road initiative was discussed within Old and New business.
6. Executive Session
The Board convened for executive session to discuss Board Organization of newly elected Board Members for the year 2018-2019 and the discussion of other personnel issues.
7. Old Business
 - a. Board Organization 2018-2019 The new roles and responsibilities are that it was determined as a slated vote that Liz Achey would be President, Judith Sikora as Vice President, Keith Arnett as Treasurer, Greg Sadler as Secretary leaving us with a Director position open at this time.
 - b. Keith motioned to accept these nominations and Greg 2nd it. All in favor and motion passed.
 - c. The board discussed adopting a Road Improvement Plan with several recommendations submitted in writing by Jerry Pomeroy, Field Services Manager. Some of his recommendations were to include preparations that were needed to prepare Greenfield Rd for chip n tar.
 - d. Liz motioned to commence preparations of Greenfield Rd and with no second from any other board member, motion died.
 - e. Greg motioned to defer Windy Way Rd at this time and Judy seconded the motion. Motion passed with all in favor.
 - f. Motion made by Keith to approve the seal coating for Shenandoah Valley & Deer Trail Roads. Liz seconded, motion passed with all in favor.

8. New Business

- a. A couple of residents inquired of the plans to pave Mountain Top Road and the Road Plan was discussed with request to articulate back to the residents within the community any and all updated information.

Meeting adjourned at 10:03 pm

August Board Meeting Scheduled for August 13, 2018 @ 8:00 pm, High Knob Clubhouse

Respectfully submitted by Liz Achey