

High Knob Owners Association
Board of Directors
Meeting Minutes 02/12/2018

Name	Present
Michael Richards, President	X
Judith Sikora, Vice President	X
Chris Hindman, Secretary	X
Keith Arnett, Treasurer	X
Liz Achey, Director	X
Jerry Pomeroy, Field Services Manager	X
Linda Farrell, Business Manager	X

Meeting Purpose: *To review High Knob Association old and new business and establish any action items for the continued improvement of the High Knob Community.*

1. Meeting Called to Order at 8:00 pm

2. Resident Comments and Questions

a. Peter Dattoli

- Requested a mirror be installed near Trent Trail/Boulder Road area due to sharp, blind, curve.
- Would like to see the roads paved for community reinvestment and safety concerns. Mike noted a long-term plan to pave roads has already started.
- Noted he owns a trash service, Quick Trash Removal, which collects trash in mountain communities. He would like to make this service available to High Knob. Board members asked several questions about the service. Mike suggested he provide a written proposal to the Board. Mr. Dattoli agreed to do so.

3. Approval of Minutes from previous meeting

- a. Chris asked that the minutes reflect the cost of the Paychex agreement.
- Minutes will be edited to reflect this. With this revision, the minutes were accepted.

4. Financial Report

- a. Deposited \$150,000 from Sanitary District fees collected.
- b. Item 4801 is a county administration fee that is deducted from the collected Sanitary District fees.

5. Staff Reports

- a. The Business Manager presented her report. There were no questions.
- b. The Field Services Manager presented his report. There were no questions.

6. Announcements

- a. None

7. Old Business/Updates

- a. Paychex is a month-to-month contract.
- b. Keith moved to have recorded in the minutes that HKOAI will reassess the contract no sooner than six months after implementation and no later than nine months after implementation. Seconded by Liz, motion passed all in favor.
- c. Pool Passes
 - Discussion of the fees charged locally shows that, for a family of four, 4H charges \$230; Town Pool \$265; and HK is \$110. A motion to form a committee to study possible pool fee structures composed of Keith, Linda, and Jerry was made by Judy, and seconded by Keith. Motion passed with all in favor. The committee will report back with suggestions at the March 12 meeting.
- d. Formal Complaint Process
 - Proposal for a formal complaint process was given to board members to review. It will be labeled High Knob Owner's Association, Inc (HKOAI) Complaint Procedure Draft 1.0. An adverse decision form is also needed. We can base a HK specific complaint process on this more formal process after it is adopted.
- e. Road Widening for walking path
 - No responses for the committee. Orv Lee volunteered to find interested parties to serve.
- f. Letter sent to Board Secretary dated 01/15/2018 by a 4-0 vote
 - Chris noted the following in response to the resolution of concern that the Bylaws were silent regarding the items listed in the resolution.
 - Chris has agreed formatting of minutes can be discussed.
 - Mike noted the items in the resolution were matters of common courtesy.
 - Chris voiced concern that a certified letter was sent. He believes he has been treated differently than past Secretaries.
 - Chris asked why the alleged office break-in has not been fully investigated. Keith moved to table discussion pending a written statement regarding the need for investigation. This was seconded by Liz and passed with four in favor and one abstention (Chris).

8. New Business

- g. Vic Jones reminded the Board that he had earlier suggested a letter of appreciation to REC for work done on the removal of Ash trees. Jerry volunteered to draft a letter.
- h. Installation of a mirror for improved safety on Boulder Road at the cost of approximately \$450 for mirror and mount. Motion to approve by Keith, seconded by Liz, motion passed with all in favor.

9. Adjournment: Meeting adjourned 9:03 pm

The Next Board Meeting will be held on 03/12/2018 at 8:00pm at the Club House
Respectfully Submitted: Chris Hindman