

# High Knob Owners Association, Inc.

## Board of Directors Meeting Minutes

**November 10, 2025**

Name	Present
Watts Hill, President	Y
Carol Phillips, Vice President	Y
Dan Smith, Secretary	Y
Greg Caswell, Director	N
Jerry Pomeroy, Field Service Manager	Y
Haley Mills, Administrative Coordinator	N
Quorum Present	Y

### Meeting Purpose

To review HKOAI old and new business and establish any action items for the continued improvement of the High Knob community.

Guests:

Guests via Zoom:

Henry Scurry

John Hight

Kristi Wright

Ron Perlik

Katherine Smith

**Meeting called to order: 7:00 PM**

### Old Business

Watts Hill moved to approval the minutes from October 13. Carol Phillips seconded the motion and it was approved by all.

Watts Hill moved to approval the minutes from October 27. Carol Phillips seconded the motion and it was approved by all.

The dump truck purchase can be assisted by Warren County purchasing. Purchases over \$50K must be approved by the Board of Supervisors.

Watts Hill made a motion to present budget as amended. It was seconded by Dan Smith and approved by all.

### New Business

Henry Scurry, 407 Windy Way, had an issue with removing a rock on the edge of the road. A sign was damaged from the construction. The builder says he has the replacement sign. Jerry Pomeroy will follow up.

Carol Phillips made a motion to move all but \$200,000 from our checking account to a money market account at Edwards Jones. The motion was seconded by Watts Hill and approved by all.

#### **Field Service report**

- Snow plow equipment has been maintained
- Wood for winter heat is stacked in the shed
- Snow gravel has been re-stocked
- Numerous water leaks have kept the crew busy

#### **Administrator Report**

- Schedule Winter on High Knob workshop
- Working with Paychex to update the employee handbook
- Working on testing Time and Attendance tracking in Paychex
- Website updates
- Routine office tasks

#### **Meeting Adjourned: 8:47**

Upcoming meetings:

December 8<sup>th</sup>

December 22<sup>nd</sup>