

HKOAI Board of Directors

Policy on Rescheduling Board Meetings Due to Inclement Weather

| Name | Position |
|------------------|-----------------------|
| Greg Sadler | President, HKOAI |
| Desiree Williams | Vice President, HKOAI |
| Watts Hill | Treasurer, HKOAI |
| Ron Perlik | Secretary, HKOAI |
| Barry Smith | Director, HKOAI |

Current HKOAI Board Meetings

The HKOAI Board of Directors holds a standing public meeting on the second Monday of every month, starting at 8 pm ET. Additional public meetings are scheduled on an ad hoc basis to cover any outstanding items that require the board to meet more frequently, such as budgetary planning, paving project discussions, etc. The High Knob community is notified about each public board meeting on the "[Community Calendar](#)" section of the HKOAI website.

Meeting Requirements

According to the [HKOAI bylaws](#), the Board of Directors is required to meet at least 3 times a year. The bylaws also require the Board to notify the community about any new or rescheduled public meetings at least ten (10) calendar days in advance.

In [§2.2-3707](#) of Virginia's Freedom of Information Act (FOIA) requirements, the Board of Directors must notify the community about any new or rescheduled public meetings at least three (3) business days in advance.

In compliance with the bylaws and FOIA, all public meetings are held at the Clubhouse. Residents may attend in person or using Zoom.

Pursuant to [§2.2-3701](#) of FOIA, in order for a board meeting to be held, a quorum of at least three (3) board members must be physically present at the Clubhouse.

Inclement Weather on High Knob

Winter weather on High Knob can be unpredictable and conditions vary significantly across the mountain. What some residents experience during and after a winter storm on one part of the mountain may be completely different elsewhere on the mountain. Generally, it takes longer for residents who live in higher elevations and on shaded, secondary, or unpaved roads to dig out of a snow or ice storm.

Inclement Weather Policy for HKOAI Board Meetings

HKOAI board members can live anywhere on the mountain and some may have more treacherous commutes to the Clubhouse than others. As such, it may not be safe for all board members to drive to the Clubhouse to attend a board meeting when there is inclement weather.

When a quorum cannot be reached for a particular board meeting due to inclement weather, the HKOAI Board of Directors will cancel the meeting and automatically reschedule it for **2 weeks later**. This “rain date” policy only applies once to each board meeting.

So, for example, if the February board meeting on Monday, February 13, 2023 is canceled for inclement weather, it will be rescheduled to two (2) weeks later on Monday, February 27, 2023. If the February 27 meeting is also subsequently canceled due to inclement weather, the February board meeting will not be rescheduled again. This is because the HKOAI holds monthly board meetings and will likely be meeting again in two (2) weeks anyway.

The HKOAI website will be updated as meetings are rescheduled or canceled during the next business day.