

High Knob Owners Association

Board of Directors

Meeting Minutes 01/09/2017

Page 1 of 2

Name	Present
Rosalie Norem, President	X
Judith Sikora, Vice President	X
Chris Hindman, Secretary	X
Jim Osborn, Treasurer	X
Michael Richards, Director	X
Jerry Pomeroy, Field Services Manager	X
Linda Farrell, Business Manager	X

Meeting Purpose: *To review High Knob Association old and new business and establish any action items for the continued improvement of the High Knob Community.*

Meeting Called to Order at 7:50pm

1. Comments from residents
 - a. None
2. Minutes from previous meeting were approved and accepted as presented.
3. Financial Report
 - a. Budget meeting will be held later this month
 - b. The budget will now show a trending year to date funding/expenses
 - c. Financial report accepted as presented
4. Business Manager
 - a. Complaints regarding pavement of roadways
 - b. Folks who come in and see office renovations are receptive and compliment the progress
 - c. Newsletter has been sent out for January
 - d. New printer may be needed in the near future due to issues with current model
5. Field Services Manager
 - a. 2017 truck is being worked out. There is a Diesel Exhaust Fluid (**DEF**) tank on this truck as it is required for all new diesel vehicles. This DEF tank caused issues for retrofitting the toolbox to the truck. Marlowe has agreed to retrofit the toolbox at their expense. They have reached out to the engineers at Ford to determine the best way to do this work.
 - i. Rural King has the cheapest DEF in area
 - b. Office renovations continue and the flooring should be going down next week
6. Old Business
 - a. Asset assessment/reserve study is being researched and this will be conducted in the coming months
 - b. Toys for Tots 2014 donation levels: 1 ½ boxes and 2 bikes; 2015 11 boxes and 12 bikes; 2016 15 boxes filled, 14 bikes donated, and \$275 in direct cash donations to the Toys for Tots program. There was a video shared online praising High Knob for being the “Back Bone” of Warren County for collection efforts. It isn’t just the amount collected, the type and quality of toys collected go above-and-beyond any other site.
7. New Business

- a. We need to send out a reminder in either the newsletter or by email prior to the newsletter about winter driving on the mountain. The backroad was used by numerous residents, despite the notifications that it is closed, which caused problems.
- b. Jim has used construction barrels that he will donate to the community to use to close roads and for construction purposes to increase safety and visibility.
 - i. We will determine who owns the cell tower to notify them that we are not maintaining the road as we have in the past.
 - ii. Jerry provided he and the crew will keep the back road minimally maintained for emergencies.

Meeting adjourned 8:17pm

Next Board Meeting will be held on 02/13/2017 at 8:00pm at the Club House

Submitted by Chris Hindman